

# Property Report for Feb 2010

G. Summers / R. Baltrum

## Budget Status

- 1) Based on last year actuals and forecasts for increases in some areas, we will possibly need to move some funds within the property budget for 2010.

## Fixes / Repairs

- 1) Minor bathroom repairs

## Other

- 1) Had community garden meeting to discuss planning for garden
- 2) Working on draft Community Garden Rules/Regulations document and draft budget
- 3) Water is likely the biggest issue related to the garden. Working on trying to understand the water costs and what the city might help cover.
- 4) Received notice that we did not get the Home Depot grant proposal for \$2500 funding to get garden started.

## To Do / Looking Forward (next 1-2 months)

- 1) A/V and storage cabinet for youth room.
- 2) Fix vent hood in kitchen
- 3) Oscillating fan for kitchen
- 4) Community Garden Planning
  - Complete draft Community Garden rules/regs document
  - Begin budget estimating based on layout / overall size
  - Have soil samples analyzed so we know what we have to add to make useable for garden (once ground has thawed)

## Future Work (next 6 months)

- 1) Property to start an update to the BLC property inventory to ensure it is up-to-date (get computer and office equipment serial numbers and descriptions).
- 2) Need to replace backflow preventer valve on South side of building for sprinklers. Noted it was leaking when we winterized sprinkler system. Valve was leaking a bit previously, but has gotten to point it needs to be replaced.